



Charitable Contribution Program

Lexus of Southampton believes we have an opportunity to give back to the community in which we live and work. We put particular emphasis on programs and initiatives designed to help children. Please review the following charitable contribution guidelines and submit your request as stated below.

- Requests must be submitted in writing, on event/organization letterhead at least 120 days in advance.
- Lexus of Southampton will only consider contributions to not-for-profit organizations that directly benefit the community we serve.
- 501(C)3 organizations will be given priority.
- Lexus of Southampton does not make financial contributions, donations of food items or other items that benefit only one family or individual. We also do not make contributions to individual trusts or family trusts.
- Contributions and/or sponsorships are not automatically renewed. Each submission is evaluated on a first time basis.
- Lexus of Southampton must be exclusive automotive sponsor.

Requests must be submitted in writing and mailed to:

Dina Burns - care of Lexus of Southampton
299 County Road 39A
Southampton, New York 11968

Please include the following information:

- Name of event/organization requesting the contribution,
- Contact person's name, address, phone number and email address,
- Date, description and location of event,
- Estimated attendance and demographics of event attendees,
- History of event, including attendance and contributions from previous year,
- Opportunities for Lexus of Southampton, ie: vehicle display, inserts in gift bags, dealership name listed in promotional materials, etc.,
- Proof of 501(C)3 registration,
- Description of how the funds will be utilized and what percentage will go towards both administration expenses or event costs.

We appreciate your interest in our participation. Please understand we receive hundreds of requests annually and unfortunately it is not possible to accommodate every request. We will do our best to process the request in a timely manner.